JUST RECRUIT
Expanding Opportunities

Just Recruit Singapore Pte Ltd
18 Howard Road #09-11
Novelty Bizhub, Singapore 369585
Tel: 6222 2426 | EA12C6295

TIMESHEET

Name: _____ NRIC No.: _____

Company: _____ Position: _____

Bank Account No.: _____ Bank Name: _____

For the month of: _____ Email: _____

Date	Time In	Time Out	Break Hour	Total Working Hours	Overtime Hours

Supervisor Name _____ Singnature & Stamp _____

TIMESHEET WILL ONLY BE VALID WITH SUPERVISOR'S SIGNATURE AND COMPANY STAMP
SALARY WILL BE CREDITED INTO YOUR ACCOUNT BY THE 7th OF EVERY MONTH UPON RECEIVAL OF YOUR TIMESHEET
KINDLY SEND IN YOUR TIMESHEET AND EMAIL TO YOUR HR-IN-CHARGE